

**THE HAMPTON TOWNSHIP BOARD
REGULAR BOARD MEETING
MINUTES
October 18, 2011 7:30 P.M.**

Attendance

Chair	Doug Wille
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Wille, Chair at 7:30 P.M. with the pledge of Allegiance to the Flag, using the consent agenda with the exception of approving the claims.

A motion was made by Bob Leifeld and seconded by Donna Otto to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

Bob Leifeld made a motion to accept the minutes from August meeting, seconded by Donna Otto and unanimously passed.

The minutes and the Treasurers report were signed.

A motion to approve the claims number 4508 to 4517 was made by Donna Otto and seconded by Bob Leifeld and unanimously passed. Checks were signed.

ROAD REPORT

Jason Otte was present. The roads are looking pretty good. We will blade 250th street when it rains for it is very dry. The ditch on 230th needs to redone. Bob Leifeld was suggesting about we send notification out about the work that would be done. Jason talked to Joe Mose (the owner that owns the land) about redoing the ditch and Joe was all for it so there was no need to send the letter. Donna stated that the west of 250th is really good. Fischer Avenue is in good shape and has not been bladed at all this year. Bob Leifeld will like to table the plan on the cost of the signs until next meeting. Bob had prepared a draft of signs that needs attention. We need to get a plan in place so we can submit. He was going to check into contractors that do sign replacement to see on pricing as well. Bob attended another local township meeting and the gentleman that was present stated that all the signs need to be replaced with break-way post. Jason mentioned that they just did some sign replacement in another township and

they did not replace any post. The sign replacement is not in place yet. You can use the existing post and convert it into a break-away post. Donna stated that they mentioned that in Rochester.

PLANNING COMMISSION

Richard Mies was requesting an agricultural permit for a cattle shed (28x63). **Bob Leifeld made a motion, seconded by Donna Otto to approve the permit. It was unanimously passed.**

Janet Rooney Olausen approached the township on purchasing property and running a dog grooming/kennel business at 4340 240th Street East. The property is 10.1 acres. Planning Commission recommended the approval of the board and to call the Clerk for the permit application. Doug asked if the resident has read over the ordinance. Doug read the kennel ordinance on page 62. Doug stated he thought this ordinance was very vague. He stated if a permit was issued, it would have to be an interimum permit or a conditional use permit and a public hearing would have to be called. The concerns was the neighbors living so close to the kennel. Donna stated that this township is agricultural and has turned those requests of kennels down before. Dohmens had requested a permit for a hair salon and was turned down for it did not meet our ordinance. She stated the public hearing cost money and not sure if they would be willing to do that. The board stated that they would like to run this past our township attorney before issuing a permit. We currently do not have a dog kennel permit so we will have to research. Bob Leifeld commented that he thinks it would be an intermium use permit and will have to call a public hearing so neighbors can comment on the permit. Janet commented that when they approached the planning commission, they stated it would be a small kennel and using the building that is on the property, planning on around 10 dogs and a small grooming business. The board is unsure of the permit that is required so he is directing the clerk to contact our attorney. The sale is contingent on the permit. Donna stated that we are only to give interium permits not conditional permits for the board has more control over them. Eric Ruud (the owner of Top Notch Properties) asked if there is any other kennels in the township. Doug stated he did not know of any. Eric stated the neighboring townships do have kennels. Doug stated that it might be a problem where it is located. Doug directed the clerk to contact our attorney with his oppion.

OLD BUSINESS

Wording of Section 504 for non conforming use was amended (See Attachment A) . **Bob Leifeld made a motion to accept the rewritten Ordinance Number 504, seconded by Donna Otto and unanimously passed.**

NEW BUSINESS

The board discussed the minutes of the Planning Commission and was requesting for them to be more descriptive and timely. They have decided to have the Planning Commission tape their meetings and have our deputy clerk, Amy Otte type up the minutes. Doug stated that Cassondra Schafer is doing the minutes currently and also participate in the meeting and feels that is not something she needs to have to do. **Doug made a motion to have Amy Otte transcribe the minutes off the taped meeting, seconded by Donna Otto and unanimously passed.**

OPEN FORUM

Lori Endres was concerned about Amy not knowing who's voice is on the tape without being at the meeting. Donna stated it doesn't matter who says what it's the contents. Doug stated to let her try it for a couple of meetings and see if it is an issue . Jeremy Irrthum runs a good meeting so he will outline on the tape what the motions and decisions were.

The Sheriff Gunder was present and discussed matters with the residents regarding ATV's. Dirt bikes are not allowed on the roads.


Donna Otto made a motion to adjourn the meeting and was seconded by Bob Leifeld . The meeting was adjourned at 8:17PM.

Respectfully Submitted;

Jeanne Werner, Clerk
Hampton Township

Date Signed: 11-15-11

Doug Wille, Chair: 

Jeanne Werner, Clerk: 

HAMPTON TOWNSHIP TREASURER'S REPORT
 November 15, 2011 (October's Business)

Beginning Balance \$124,539.95

INCOME:

Mies Farm Ag Permit	\$ 75.00
Thomsen Const. - Permit	75.00
Mulvihill Permit	300.00
Dakota County Conservation Credit	915.89
MN State - MMB	476.50
MN State - MMB	4259.81
Bank Interest	10.32
Income from lost check #4351	<u>92.35</u>

TOTAL INCOME \$6204.89

EXPENSES:

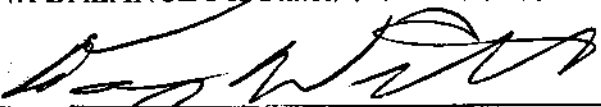
Citizens Bank MN - Nov. Rent	\$ 485.00
CNS Solutions - Website	62.50
E. Dohmen - Road Ditch Work	2090.00
Property Tax Records - Truth in Taxation	168.05
B. Friermuth Sanitation - Septic	600.00
Anderson Rock - Gravel	3703.91
MN Spect. - Sept. Permits	240.04
Cannon Falls Beacon - legal ad	30.00
Otte Excavating - Sept. Grading	5412.00
Century Link - Phone	81.30
Bank Service Charge	10.37
Check #4508 Replaces lost check #4351	<u>92.35</u>

TOTAL EXPENSES: \$12,975.52

Check Book Balance: \$117,769.30

Outstanding checks: #4508 - \$92.35
 #4512 - \$168.05


BANK BALANCE Per Statement 10-31-2011 \$118,029.70



 Doug Wille, Chairperson

11-15-2011

 Date



 Leo Nicolai, Treasurer

11-15-2011

 Date